





Zimmerli Art Museum | Rutgers

Jane Voorhees Zimmerli Art Museum  
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## Visiting Guidelines

All visitors must read the following guidelines before their scheduled appointment. Faculty, please provide this list to your students prior to your class visit.

### BEFORE entering the study room:

- Please wash your hands; if you leave for any reason, wash your hands upon your return.
- No food, gum, drink will be permitted.
- No pens; please bring a soft pencil with you to your appointment. Laptops, tablets, phones, and notebooks are allowed, charging cords are not.
- Please leave any additional bulky items outside of the viewing space. Backpacks and bags will not be permitted in the viewing space.

### DURING time in the study room:

- Do not touch any of the artwork. A Zimmerli staff member will be there to assist you in the event that something must be moved. The handling of archival material will be left to the discretion of museum staff.
- While examining work, be sure to keep any jewelry, identification badges, or clothing away from the surface of the object.
- Do not talk over the art or archives. If you need to sneeze or cough, please turn away and do so in an elbow or garment.
- Files are to remain in original order.
- Photos taken on personal devices are permitted for study use only. Images may not be used for reproduction or distribution of any kind. Requests for images will be addressed on case-by-case basis. Any requests for images, including new photography, for use beyond personal study, must be done at <https://zimmerli.rutgers.edu/about-us/image-policies> or via email at [photography@zimmerli.rutgers.edu](mailto:photography@zimmerli.rutgers.edu)
- A staff member will remain with you throughout your visit.
- The study center is an active work and research environment. Please be courteous to others by keeping materials neat and maintaining a quiet study environment.

I agree to follow the Zimmerli Art Museum policies and guidelines for careful handling and working with the art works, rare books, archival materials, catalogue documentation and research materials.

Name (please print) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_